



EDUCATION

**Study** *in*

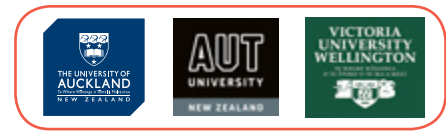
# New Zealand

University foundation studies &  
English language programmes

***International  
students***

Information and  
application form

# UP International College



University foundation studies



University



Employment

## A pathway to university and a strong future

UP International College opens the door to an English language-based university education for international students.

We combine specialised foundation studies courses and English language programmes with personalised care and support for students studying away from home. This excellent grounding helps launch students into university studies, as well as other educational opportunities.

UP International College does more than offer students a stepping stone to university – we set our students firmly on the path to future success.

## University foundation studies programmes and fees

### The University of Auckland Certificate In Foundation Studies

Programmes taught by UP International College New Zealand

| 2019   | <b>ACCELERATED</b><br>6 months (2 terms)   | <b>FAST-TRACK</b><br>8–9 months (3 terms)  | <b>STANDARD</b><br>12 months (4 terms)   | <b>EXTENDED</b><br>18 months (6 terms)   |
|--|--|--|--|--|
| <b>Fees</b>                                      | <b>NZ\$18,500</b>  | <b>NZ\$28,000</b>  | <b>NZ\$28,750</b>  | <b>NZ\$42,000</b>  |
| <b>Start dates</b><br>(inclusive of Orientation) | 31 January, 17 July  | 26 April, 4 October  | 31 January, 17 July  | 31 January, 17 July  |
| <b>English language requirements</b>             | <ul style="list-style-type: none"> <li>IELTS 6.0 (minimum of 5.5 in all bands); or</li> <li>agreed equivalent</li> </ul> | <ul style="list-style-type: none"> <li>IELTS 5.5 (minimum of 5.0 in all bands); or</li> <li>UP International College English Studies Academic Level 4; or</li> <li>equivalent in UP International College English Language Test; or agreed equivalent</li> </ul> | <ul style="list-style-type: none"> <li>IELTS 5.0 (minimum of 4.5 in all bands); or</li> <li>UP International College English Studies Academic Level 3; or</li> <li>equivalent in UP International College English Language Test; or agreed equivalent</li> </ul> | <ul style="list-style-type: none"> <li>IELTS 4.5 (minimum of 4.0 in all bands); or</li> <li>UP International College English Studies Academic Level 2; or</li> <li>equivalent in UP International College English Language Test; or agreed equivalent</li> </ul> |

#### 2019 term dates (exclusive of Orientation)

**Term 1** 4 February–12 April

**Term 2** 29 April–26 June

**Term 3** 22 July–20 September

**Term 4** 7 October–11 December

### AUT University Certificate in Foundation Studies

Programmes taught by UP International College New Zealand

| 2019   | <b>FAST-TRACK</b><br>6 months (2 terms)  | <b>STANDARD</b><br>8–9 months (3 terms)  | <b>STANDARD PLUS</b><br>12 months (4 terms)  | <b>EXTENDED</b><br>18 months (6 terms)   |
|--|--|--|--|--|
| <b>Fees</b>                                      | <b>NZ\$18,000</b>  | <b>NZ\$20,500</b>  | <b>NZ\$27,000</b>  | <b>NZ\$41,000</b>  |
| <b>Start dates</b><br>(inclusive of Orientation) | 31 January, 26 April, 17 July, 4 October   | 31 January, 26 April, 17 July, 4 October   | 31 January, 26 April, 17 July, 4 October   | 31 January, 26 April, 17 July, 4 October   |
| <b>English language requirements</b>             | <ul style="list-style-type: none"> <li>IELTS 6.0 (minimum of 5.0 in all bands); or</li> <li>UP International College English Studies Academic Level 5; or</li> <li>equivalent in UP International College English Language Test; or agreed equivalent</li> </ul> | <ul style="list-style-type: none"> <li>IELTS 5.5 (minimum of 5.0 in all bands); or</li> <li>UP International College English Studies Academic Level 4; or</li> <li>equivalent in UP International College English Language Test; or agreed equivalent</li> </ul> | <ul style="list-style-type: none"> <li>IELTS 5.0 (minimum of 4.5 in all bands); or</li> <li>UP International College English Studies Academic Level 3; or</li> <li>equivalent in UP International College English Language Test; or agreed equivalent</li> </ul> | <ul style="list-style-type: none"> <li>IELTS 4.5 (minimum of 4.0 in all bands); or</li> <li>UP International College English Studies Academic Level 2; or</li> <li>equivalent in UP International College English Language Test; or agreed equivalent</li> </ul> |

#### 2019 term dates (exclusive of Orientation)

**Term 1** 4 February–12 April

**Term 2** 29 April–26 June

**Term 3** 22 July–20 September

**Term 4** 7 October–11 December

## Victoria University of Wellington Foundation Studies Programme

Registered as UP International College Foundation Studies Programme taught by UP International College New Zealand

| 2019   | <b>FAST-TRACK</b><br>6 months (2 terms)   | <b>STANDARD</b><br>8–9 months (3 terms)   | <b>STANDARD PLUS</b><br>12 months (4 terms)   | <b>EXTENDED</b><br>18 months (6 terms)   |
|--|---|---|---|--|
| <b>Fees</b>                                      | <b>NZ\$18,000</b>   | <b>NZ\$20,500</b>   | <b>NZ\$27,000</b>   | <b>NZ\$41,000</b>  |
| <b>Start dates</b><br>(inclusive of Orientation) | 22 January, 15 April,<br>15 July, 7 October   | 22 January, 15 April,<br>15 July, 7 October   | 22 January, 15 April,<br>15 July, 7 October   | 22 January, 15 April,<br>15 July, 7 October  |
| <b>English language requirements</b>             | <ul style="list-style-type: none"> <li>• IELTS 6.0 (minimum of 5.0 in all bands); or</li> <li>• Campbell Direct – Foundation Stream Level 3, or</li> <li>• agreed equivalent</li> </ul> | <ul style="list-style-type: none"> <li>• IELTS 5.5 (minimum of 5.0 in all bands); or</li> <li>• Campbell Direct – Foundation Stream Level 2, or</li> <li>• agreed equivalent</li> </ul> | <ul style="list-style-type: none"> <li>• IELTS 5.0 (minimum of 4.5 in all bands); or</li> <li>• Campbell Direct – Foundation Stream Level 1, or</li> <li>• agreed equivalent</li> </ul> | <ul style="list-style-type: none"> <li>• IELTS 4.5 (minimum of 4.0 in all bands); or</li> <li>• agreed equivalent</li> </ul> |

### 2019 term dates (exclusive of Orientation)

Term 1 23 January–29 March

Term 2 16 April–28 June

Term 3 16 July–20 September

Term 4 8 October–13 December

## English language programmes and fees

### UP International College English Studies\* (Auckland only)

#### Intensive Academic English

| Duration    | 2–30 weeks  | Over 30 weeks   |
|-------------|---|---|
| <b>Fees</b> | <b>NZ\$360</b> (students under 16)<br><b>NZ\$440</b> (students 16 and over) | <b>NZ\$340</b> (students under 16)<br><b>NZ\$400</b> (students 16 and over) |

**Start dates:** Each Monday (or Tuesday when Monday falls on a public holiday)

**Course duration:** 2–48 weeks (minimum: 2 weeks)

**Full-time hours:** 24 hours per week

**Minimum age:** 13

**Resources and course materials fee\*\*:** NZ\$200

\*Taught by UP International College New Zealand

\*\*Fee covers cost of all standard learning resources, including textbooks (paper-based and online), exercise books and access to all Blackboard Learning Management System learning resources (including past examinations and assessments). Microsoft Office 365 and numerous Apple educational apps are accessible on the iPad provided to students for the duration of their course at no cost.

### The Campbell Institute (Wellington and Auckland)

#### Intensive Academic English / IELTS Exam Preparation

| Duration    | 2–13 weeks     | 14–24 weeks    | 25–40 weeks    | Over 41 weeks  |
|-------------|----------------|----------------|----------------|----------------|
| <b>Fees</b> | <b>NZ\$390</b> | <b>NZ\$375</b> | <b>NZ\$360</b> | <b>NZ\$345</b> |

**Start dates:** Each Monday (or Tuesday where Monday falls on a public holiday)

**Course duration:** 2–48 weeks (minimum: 2 weeks)

**Full-time hours:** 26 hours per week

**Minimum age:** 14

**Resources fee:** NZ\$100

The New Zealand Government has imposed an international student levy on tuition and course-related fees. The levy is currently set at 0.45% of the compulsory tuition fees. All fees include Goods and Services tax (GST) where applicable. This is a New Zealand Government tax payable on the supply of goods and services.

## Accommodation

International students may choose to live with their parent(s) or a designated caregiver. To get the most out of experiencing New Zealand life, students are encouraged to live with a family in New Zealand homestay accommodation.

### Homestay

**Homestay accommodation:** Includes a room for the student with a bed, desk, adequate heating and internet access. Meals include breakfast and dinner Monday–Friday, and breakfast, lunch and dinner on Saturdays/Sundays/public and school holidays. Laundry is also included.

**Homestay Plus accommodation:** Families can accommodate up to two international students at a time. A separate bathroom is available for the student(s) to use.

- A 24/7 call centre number is provided in case of emergency
- All accommodation arrangements are thoroughly checked – each homestay family is interviewed and the home inspected to our satisfaction before we coordinate a student placement
- All homestay providers sign a contract agreeing to specific rules and standards and undergo a vetting procedure by New Zealand Police
- All students are visited in their accommodation a minimum of three times per year by homestay staff
- All payments are made to the homestay provider via the UP Education Student Fees Trust

### Homestay fees

All homestay fees are weekly rates. Additional days are charged at one-seventh the weekly rate. For homestay placements in Auckland Central\*, the weekly rate increases by NZ\$30.

|                           | Auckland Central* | Rest of Auckland and NZ |
|---------------------------|-------------------|-------------------------|
| Homestay Under 18         | NZ\$335           | NZ\$305                 |
| Homestay 18 and over      | NZ\$320           | NZ\$290                 |
| Homestay Plus Under 18    | NZ\$370           | NZ\$340                 |
| Homestay Plus 18 and over | NZ\$355           | NZ\$325                 |

Students studying at UP International College (Queen St) will be quoted Auckland Central\* homestay rates.

\*Includes City Centre, Mt Eden, Epsom, Freemans Bay, Grafton, Greenlane, Grey Lynn, Herne Bay, Kingsland, Newmarket, Newton, Parnell, Pt Chevalier, Ponsonby, Remuera, St Marys Bay, Sandringham.

### Additional accommodation fees (if applicable)

- Accommodation Placement Fee\* .....NZ\$300
- Under 18 Accommodation Guarantee and Services Fee\*\* .....NZ\$600 per year
- Change of Homestay Fee<sup>+</sup> .....NZ\$100 per change
- Homestay retainer rate<sup>^</sup> .....NZ\$100 per week
- Airport greeting and transfer ..... NZ\$110

\*Fee charged if UP Education coordinates student accommodation

\*\*Fee charged where a student under 18 lives with a homestay provider arranged by the parent(s), student or their representative, allowing for accommodation to be checked once per term to ensure Code of Practice requirements are being met (not payable by New Zealand citizens or permanent residents)

<sup>+</sup>Fee applies when student requests a change of homestay for reasons deemed unacceptable, or when student frequently changes homestays (fee charged at discretion of Director of Admissions and Student Services)

<sup>^</sup>Weekly rate when student is away on holiday and requests room be held by homestay host (rate charged after fifth day)

### Student apartments

Students over 18 may wish to book apartment accommodation. Note

that this is the responsibility of the student/parent(s)/agent to arrange (we can supply a list of providers in Auckland and Wellington where many students live).

## Payment of fees

Fees are payable in NZD or USD to:

### Bank account

Account name: UP Education Student Fees Trust

Account no: 01-1839-0119888-00

Bank: ANZ NZ Ltd, Cnr Queen & Victoria Sts, Auckland, New Zealand

SWIFT: ANZBNZ22

REF: Student name and ID#

### Credit card

UP Education accepts payments by Visa or Mastercard. Please note payments by credit card attract an additional fee of 2 percent. Please contact admissions@up.education to obtain a credit card payment form.

## Academic entry requirements

Students must be at least 16 years of age and be able to show proof of successful academic experience and qualifications at:

- New Zealand Year 12 level (NCEA Level 2); or
- Grade 12/11 (Asia); or
- Senior high school 3rd/2nd year; or
- agreed equivalent

## Scholarships

Scholarships may be available for students with demonstrated commitment to academic study, positive involvement with their fellow students and staff, and excellent leadership potential. The scholarship is credited to tuition fees for the first year at university.

## Additional fees

- Registration fee.....NZ\$300
- Airport greeting and transfer fee (one way, per person)..... NZ\$110
- Auckland International Airport transfer between terminals.....NZ\$80
- Medical and travel insurance\* (12 months).....NZ\$633
- Resources and Course Materials Fee (courses up to one year) .....NZ\$700
- Subject examination fees.....NZ\$350
- IELTS examination fees (only for degrees requiring IELTS).....NZ\$389
- (Victoria only) University Student Service Levy\*\* (per year) ..... NZ\$756

\*International students are required to have comprehensive medical and travel insurance while in New Zealand. UP Education will arrange cover for students through the Southern Cross International Student travel insurance policy to cover the duration of the student visa. For full details, visit [scti.co.nz/international-student](http://scti.co.nz/international-student).

\*\*This optional levy provides students with a Victoria University of Wellington student card, allowing access to most Victoria support services at no or minimal additional cost. Note: additional fees for some services may apply. The levy is updated each year.

### New Zealand Government Export Education Levy

The New Zealand Government has imposed an international student levy on tuition and course-related fees. The levy is currently set at 0.89% of the compulsory tuition fees.

### Goods and Services Tax (GST)

All fees are quoted in New Zealand dollars and include Goods and Services Tax (GST) where applicable. This is a New Zealand Government tax payable on the supply of goods and services.

## Summary of terms implied by statute

This summary records the minimum requirements imposed on the School/College by statute as at the date of publication of this application form. The summary will be deemed to be incorporated into each Contract of Enrolment.

The summary is not intended to be a substitute for the statutory requirements and in the event of any conflict between the summary and a statute, the terms of the relevant statute will prevail. If any relevant statute is amended following the date of publication of this summary and such an amendment imposes more onerous or obligations on the School/College then this summary and the relevant Contract of Enrolment will be deemed to be amended accordingly.

### Student fee protection

Each of the Education Act 1989, the NZQA Student Fee Protection Rules 2013 and the Education (Pastoral Care of International Students) Code of Practice 2016 (and the associated guidelines) contain provisions relating to the protection of student fees.

In order to comply with the various obligations under these provisions, student fees paid in advance are held in the School/College's approved trust account operated by the UP Education Student Fees Trust Board. Fees are drawn down after commencement in stages as the course is completed.

In the event a programme is terminated and alternative tuition services are not provided, the student is entitled to a refund of prepaid student fees pro rata for the balance of the course based upon the number of full weeks required to complete the programme.

### Privacy Act

The Privacy Act 1993 came into force on 1 July 1993 with the stated aim of protecting the privacy of natural persons. It requires the School/College to collect, use, store and disclose personal information in accordance with the twelve information privacy principles in the Act available on the Privacy Commissioner's website at (refer to <https://privacy.org.nz/the-privacy-act-and-codes/privacy-principles/>).

The School/College complies with the principles of the Privacy Act 1993 (and the information privacy principles in that Act) in respect of personal information. Personal information is collected by the School/College during the enrolment process and during the period in which the student is enrolled at the School/College and is intended for use in connection with the education and well-being of the student. Information will be stored on School/College files and databases and all practicable security measures will be maintained. A unique identifier will be assigned to each student, which will be used in conjunction with a secondary means of identification or password/PIN. Staff members and other personnel within the School/College or within agencies under contract to the School/College will have access to student personal information for purposes relevant to normal School/College operations including but not limited to: student recruitment, marketing, admission, enrolment, study, academic progress, tuition fees and charges, establishing and maintaining academic records, assessment, academic agreements (scholarship providers or sponsors, programme delivery partners), academic advice and support, student services, discipline, security and safety, Library and IT services, managing records of graduates, and other alumni, and managing and improving the quality of services provided by the School/College.

In order to conduct its proper business and as required under the Education Act 1989 and other laws, regulations, and contractual

agreements by which it is bound, the School/College may use the student information it holds and may disclose information to external agencies such as government departments, bodies responsible for course moderation and professional accreditation or membership, agencies for financial support and pastoral care. This includes use and disclosure as required for the School/College to comply with the requirements of the Ministry of Education (student statistical returns), New Zealand Qualifications Authority (Record of Learning registration and Unit Standard outcomes), Tertiary Education Commission (funding returns), Industry Training Organisations (funding and academic outcomes), Ministry of Social Development (confirmation of enrolment and academic outcomes), Inland Revenue Department (student loan interest rebate) and Immigration New Zealand (if the student is not a New Zealand citizen or permanent resident).

In addition, the School/College may disclose personal information to Government agencies such as the New Zealand Police, Department of Justice, Ministry of Social Development and the Accident Compensation Corporation (ACC). In signing the Acknowledgment Section of this Information and Application Form and the Enrolment Acceptance Form when the student accepts an offer to study the student authorises such disclosure on the understanding that the School/College will observe the general conditions governing the release of information, as set out in the Privacy Act 1993 and the Education Act 1989.

The School/College will make information held about a student available to the student upon request and in accordance with the Privacy Act 1993, which also describes the conditions under which information may be withheld. Students have the right to request correction of personal information held in accordance with the provisions of the Privacy Act 1993. If a student withholds information or provides incomplete, false or misleading information the School/College may decline or cancel the admission or enrolment and may withhold the academic record if its veracity cannot be confirmed.

### Code of Practice requirements

The School/College has agreed to observe and be bound by the Education (Pastoral Care of International Students) Code of Practice 2016 administered by the Ministry of Education. A copy of the Code and the associated guidelines are available on the NZQA website at: [nzqa.govt.nz/providers-partners/education-code-of-practice/](http://nzqa.govt.nz/providers-partners/education-code-of-practice/)

### Immigration

Full details of visa and permit requirements, advice on rights of employment in New Zealand while studying, and reporting requirements are available through the New Zealand Immigration Service, and can be viewed on their website at: [immigration.govt.nz](http://immigration.govt.nz)

### Eligibility for health services

Most international students are not entitled to publicly funded health services while in New Zealand. If you receive medical treatment during your visit, you may be liable for the full costs of that treatment. Full details on entitlements to publicly funded health services are available through the Ministry of Health, and can be viewed on their website at: [moh.govt.nz](http://moh.govt.nz)

### Accident insurance

The Accident Compensation Corporation (ACC) provides accident insurance for all New Zealand citizens, residents and temporary visitors to New Zealand, but you may be liable for all other medical and related costs. Further information can be viewed on the ACC website at: [acc.co.nz](http://acc.co.nz)

## UP Education visa partnership with Immigration New Zealand

UP Education was invited by Immigration New Zealand to join the Pathway Student Visa Pilot project. Only education providers with a 90 percent student visa approval rate were invited to participate.

### UP Education schools/colleges include:

- UP International College New Zealand (The University of Auckland Certificate in Foundation Studies, AUT University Certificate in Foundation Studies, Victoria University of Wellington Foundation Studies Programme and UP International College English Studies)

- The Campbell Institute
- NZ School of Tourism
- Yoobee Colleges



Participating education providers offer a range of consecutive programmes of study, both from within their own institution or in conjunction with other selected education providers. A Pathway Student Visa can be granted for a maximum of five years, removing the requirement for students to apply for new visas as they progress along their education pathway.